

## AGENDA FOR STUDY TRIP ON PROGRAM BUDGETING AT LOCAL LEVEL IN POLAND

**December 9 – 12, 2013**

### **Day 1 –Monday, December 9**

- Arrival and welcome cocktail
- Evening walk in Cracow City Centre

### **Day 2 – Tuesday, December 10**

#### **GETTING TO KNOW POLAND’S BUDGET PLANNING SYSTEM**

9:00-9:30	<b>Registration and distribution of materials</b>
9:30-9:45	<b>Welcome, introduction to the logistics and the agenda</b>  <i>PEMPAL Resource Team representative and host representative (Deanna Aubrey and Grzegorz Orawiec)</i>
9:45-10:30	<b>General overview of the budget planning process in Poland and EU –</b> public sector overview, budget legislation, budget calendar (for both medium-term and annual planning) and adoption procedures, and budget execution process (including consolidation with local government level)  <i>Andrzej Mielcarz, Department of Public Finances Reform, Ministry of Finance - Poland</i>  <b>Questions and Answers</b>
10:30-11:00	<i>Coffee break</i>
11:00-12:00	<b>Details on budget planning process in Poland (all aspects, including program budgeting and performance measures)</b> - to include budget instructions (in all classifications – economic, institutional, functional and program), process of analysis of budget instructions by the Ministry of Finance, and budget documentation presented to the Government and Parliament (including program budget with performance measures)  <i>Andrzej Mielcarz, Department of Public Finances Reform , Ministry of Finance - Poland</i>  <b>Questions and Answers</b>
12:00-13:00	<i>Lunch</i>
13:00-14:00	<b>General overview of intergovernmental relationships, processes, procedures in program budgeting in the context of strategic planning</b>  <i>Grzegorz Orawiec, Marshall Office of Małopolskie Voivodship (Regional</i>

	<i>Government).</i> <b>Questions and Answers</b>
14:00-14:30	<i>Coffee break</i>
14:30-16:30	<b>Overview of program budgeting from municipality perspective:</b> <i>Tomusz Tlcek, Director, Budget Department, City Hall Cracow (municipal level)</i> <b>Questions and Answers</b>
17:00-20:00	<i>Cracow City Tour (Old Town City Tour)</i>
20:00	<i>Dinner</i>

**Day 3 – Wednesday, December 11**

**HOW HAS PROGRAM BUDGETING BEEN IMPLEMENTED AT THE LOCAL LEVEL – SYSTEMS, GUIDELINES, PERFORMANCE INDICATORS, MONITORING, REPORTING, AND AUDIT**

9:00-10:00	<b>Practical aspects of budget programming in the context of regional development policy” – Grzegorz Orawiec, Director of Department Regional Policy in Mrashall Office of Świętokrzyskie Voivodship</b> <b>Questions and Answers</b>
10:00-10:30	<i>Coffee break</i>
10:30-12:00	<b>Visit to Regional Parliament – speakers from Malopolskie Voivodship</b> <i>Agata Błahuciak, Secretary of the Region and guest appearance of Treasurer of the Region</i> <b>Questions and Answers</b>
13:30-14:30	<i>Lunch</i>
14:30-16:00	<b>Performance in the context of EU membership</b> <i>Jacek Szlachta, Adviser to the Committee of Parliament of Europe and consultant adviser to Ministry of Regional Development, Warsaw School of Economics, Poland</i> <b>Questions and Answers</b>
16:00-18:00	<i>Cultural program – Saltmine Wieliczka</i>
19:00	<i>Dinner in Wieliczka Saltmine</i>



**Day 4 – Thursday, December 12**

9:00-11:30	<b>Follow-up meeting of the PEMPAL participants</b> <ul style="list-style-type: none"><li>• Discussion on lessons learnt from Polish approach</li><li>• Brief presentation by each country on reform progress in their country</li><li>• Agreement on preparation of report on Study Visit and dissemination to the BCoP membership</li></ul>
12:00-13:00	<b><i>Lunch</i></b>

*Departure in the afternoon*