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Single governmental area enterprise resource planning software, reporting system and self service portal

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Reason for Project "Accounting services consolidation"

- 2009 was in Estonia economic recession
- State budget decrease
- We had 253 state authorities, they had own financial accounting, personnel accounting and salaries calculation.
    - We had 14 different accounting softwares
    - We had 11 different personnel accounting softwares

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Other "Accounting services consolidation" projects

Finland (http://www.kieku.fi)

Denmark, Netherlands

Privat sector, European big corporations: Atos, PriceWaterhouseCoopers, Stora Enso

Project "Consolidation of state support services" started on 29.12.2009

•Implement financial, personnel and payroll accounting software SAP for all agencies (253)

•One servicepoint in every ministry for the area of government (state authorities or agencies) for accounting, human resources and payroll functions.

•Implement e-invoices:
> from suppliers to take e-invoices,
> agencies themselves issue e-invoices of sale.

•Implement self service portal for employees to send or get their own information (e-documents) to servicepoint

•Implement Web-based reporting system.

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1. Goal

- Implement financial, personnel and payroll accounting software SAP for all agencies (253)

What kind on software?

- Standard software
- Financial, personnel and payroll accounting integrated in one software
- Local partners
- Used in State level
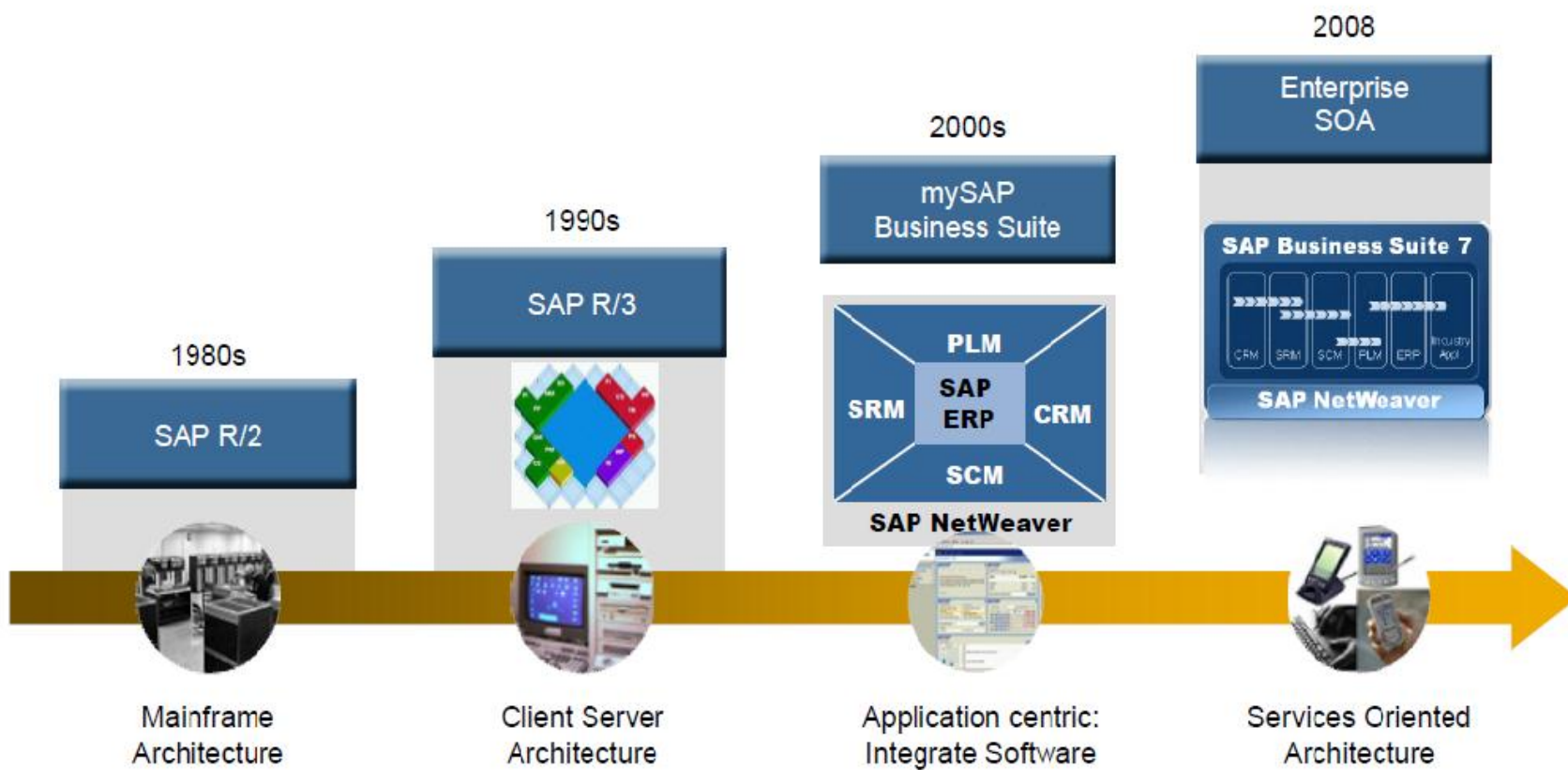- Possibility to integrate with other software

SAP

- 2001 SAP for Treasury and State Budget.
- 2002 Ministry of Finance and governing area (Custom Board, Tax Board, Statistical Office, Procurement Agency)
- 2005 Ministry of Agriculture, Ministry of Justice (+ 10 courts), Ministry of the Interior, Ministry of Social Affairs
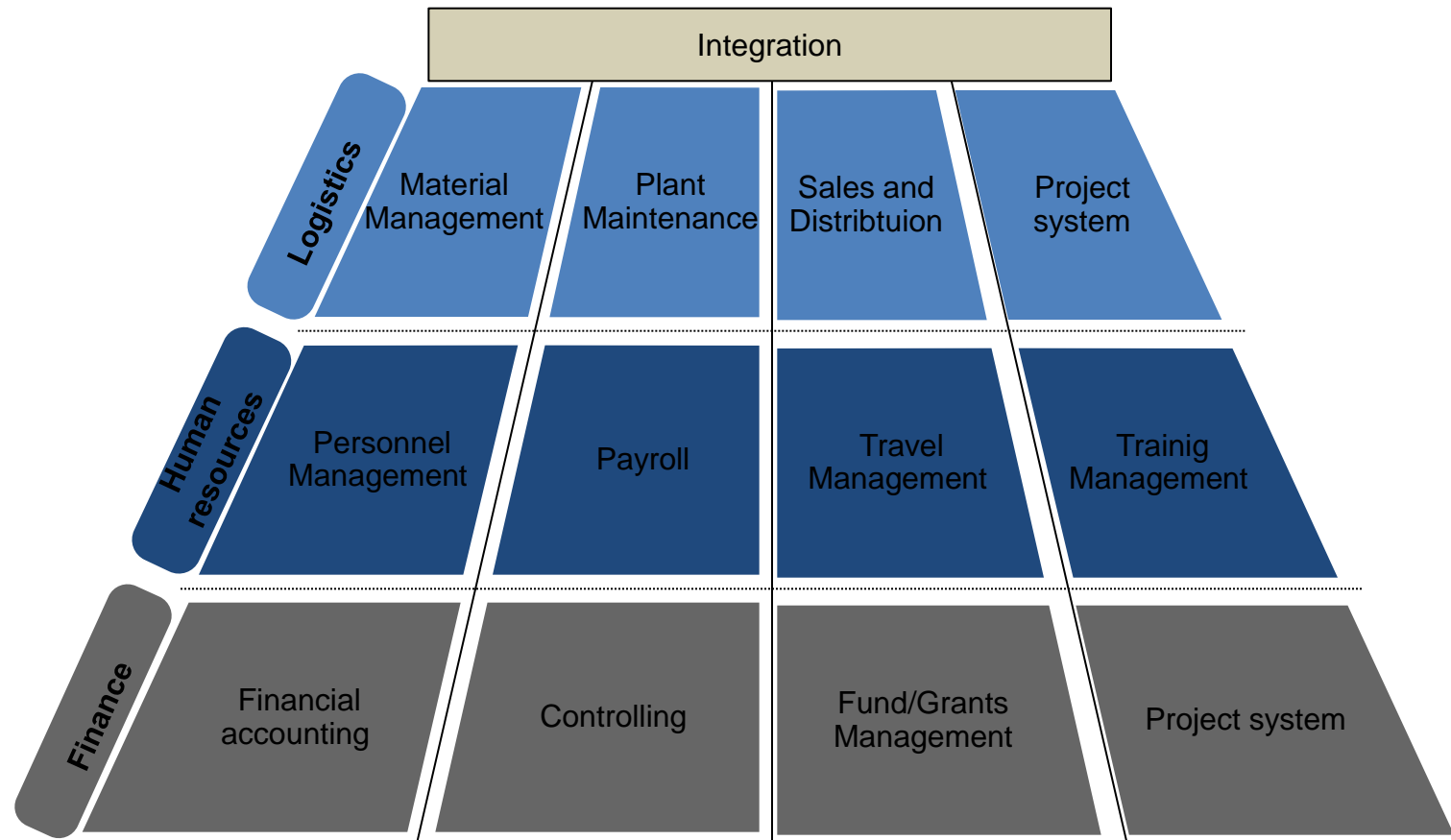- 2009 used SAP (one installation) by 50 agencies

Project achieves(2010-2012)

SAP (one installation) used by 50 agencies (2009) – 115 agencies (2012)
We have financial accounting standards
We have personnel accounting and payroll standards

2. Goal

- Implement e-invoices:
  from suppliers to take e-invoices,
  agencies themselves issue e-invoices of sale.

3. Goal

- Implement self service portal for employees to send or get their own information (e-documents) to servicepoint

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Self-service portal

I and my employer
- Recruting
- Leaving
- Moving
- Personal data
- Sign standard forms

Working time and vacation
- Vacation,
- Vacation schedule
- Timetable

Travels
- Travel plan
- Travel expenses

Assets
- My assets (responsible for)
- Assets assignement

Purchase orders
- Material catalogue
- Purchase from catalogue
- Receive materials

Trainings
- Training plan
- Training registration
- Sharing training materials

DEMO

https://puhkused.fin.ee/

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4. Goal

- One service point in every ministry for the area of government (state authorities or agencies) for accounting, human resources and payroll functions.

Service points 2012 (1)

All governing area agencies use central service points
- Ministry of Justice
- Ministry of Social Affairs
- Ministry of Finance
- Ministry of Economic Affairs and Communications

Service points (2)

Some governing area agencies use central service points

- Ministry of Culture (SAP)
- Ministry of Agriculture (SAP)
- Ministry of Interior (SAP)
- Ministry of Defence

- Ministry of the Environment (SAP on 01.05.2013)
- Ministry of Education and Research (SAP on 01.06.2013)

- Ministry of Foreign Affairs

5. Goal

- Implement Web-based reporting system.

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SAP BusinessObjects

We have ~62 web based standard reports

Log on to system: 58 228
Active users: 565
The average time for the launch of the
report: 6.9 sec

DEMO

https://aruanded.fin.ee/

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Project Plan (Example:01.01.2015)

Activity	May 2014	June. 2014	July. 2014	Aug. 2014	Sept. 2014	Oct. 2014	Nov. 2014	Dec. 2014	Jan. 2015	Feb. 2015	Mar. 2015
Function model	■	■	■								
Software integration plan	■	■	■								
SAP analyze phase		■	■	■							
SAP realization phase				■	■	■					
SAP final preparation phase					■	■	■	■	■	■	
SAP Go Live									1.01.2015		
Old system Archiving									■		
User support									■	■	■

Lessons to learn

Organizations change management is important
Agencies have they own business processes
Agencies don't want leave they old information systems

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Thank you!

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