

**PEM PAL Internal Audit Community of Practice
Relationship of Internal Audit with Financial Inspection
and External Audit (RIFIX) Working Group meeting
(30th IA COP meeting)
Astana, September 22-23, 2014**



Objectives:

- Elaborate and use the existing country survey on RIFIX to identify major cross country issues
- Update the RIFIX Concept Note to include principles and connect with the phase of maturity (with links to ISSAI)
- Discuss principles and good practices in RIFIX in the region and beyond
- Discuss the whole process of transition from Financial Inspection into Internal Audit.
- Elaborate recommendations on the case study for Kazakhstan
- Focus on effective ways of communication between key players
- Decide on the next steps in RIFIX

Expected outcomes:

- Clear understanding of the good practice in RIFIX for further application in country context
- The Concept Note roles and relationship in RIFIX is agreed, and is used by members

Pre - meeting preparation:

- Representatives from each country should prepare very short (5 minutes) presentation of the main elements of the system related to the topic and to share the difficulties and challenges faced
- Representatives should read the draft Concept Note
- Presentation and other documents related to RIFIX to be posted on Wiki for the meeting.

DAY 1 - Monday, 22th of September, 2014		
Time	Activity	Objectives
08.45-09.00	<i>Registration and distribution of materials</i>	
09.00-09.30	Opening session	<p>Welcoming participants by organizers and hosts</p> <p>Introduction of WB leaders and resource team</p> <p>Introduction of objectives of WG meeting</p> <p>Assignment the roles of Enabling groups</p> <p>Newcomers introduction</p>
09.30-09.45	Short overview of the results of previous WG meetings	Recap the work done so far and brief outline of the Agenda
09.45-10.30	Country case study from Kazakhstan	Learn host system of RIFIX and discuss the reform opportunities and challenges
10.30-11.00	Coffee break	
11.00-12.00	Discuss the Kazakhstan country case	Provide peers' advice on the reforms in Kazakhstan
12.00-12.30	Identification of good practice in RIFIX in IA COP member countries (cont'd)	Learn from countries and identify good practices

Time	Activity	Objectives
12.30-13.30	Lunch	
13.30-14.30	Identification of good practice in RIFIX in IA COP member countries (cont'd)	Learn from countries experience To identify a good practices
14.30-15.15	Introduction of the revised Concept Paper on RIFIX	Provide an overview on the revised Concept Note and to invite people to comment
15.15-15.30	Coffee break	
15.30-17.00	Communication challenges and capacity building	Learn an interactive way of gaining practical skills
DAY 2 - Tuesday, 23th of September, 2014		
09.00-09.30	Reflections on first day results	Summarize the key ideas Inputs from Enabling Groups
09.30-10.30	Countries case presentations: Croatia and Tajikistan	Contrast two country cases with different approach
10.30-11.00	Coffee break	
11.00-13.00	Revisit the draft Concept Paper to finalize that	Discuss and finalize the Concept Paper
13.00-13.30	Next steps planning	Plan further activities and distribute tasks
13.30-14.00	Closing	Enabling groups reporting on their work
14.00-15.00	Lunch	
15.30 -18:00	IA COP Executive Committee meeting	